



Near North Laboratories Inc.
UNIT 11 - 191 BOOTH RD, NORTH BAY ON P1A4K3
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nearnorthlabs.ca

25 PARAMETER SAMPLING PROCEDURES:

Read completely before proceeding

1. Make sure the tap screen, etc. is removed. Sterilize tap with Bleach, Disinfecting wipes (Clorox) or match flame. After this is done, please do not touch or wipe the tap with non-sterilized cloths.
2. Run tap (hose, valve etc.) for approximately 5 minutes. This will ensure that the water is fresh from the source, not what has been standing in the pipes.

Completely fill out the bottle label (Name, Sampler, Date, Time).

All bottles must be filled from the same sample source

Do not touch the inside of the cap or the lip of any of the bottles.

3. Uncap and fill the bacteria bottle (200 ml plastic) directly. Please fill to the bottom of the bottleneck and cap tightly. You are now finished with this bottle.
4. Repeat the above procedure for any remaining bottles.

Keep the bottles refrigerated and transport **pre-paid** (unless otherwise arranged) to the laboratory immediately (same day delivery, e.g. Bus Parcel Express). Preferably, the laboratory should receive the sample from Monday to Thursday. **Friday submissions will be subject to an additional service charge. Please contact the laboratory if this is necessary.**

5. Contact the laboratory and report the time and method of shipment.

NOTE: There may be an ice pack or a bottle labelled "Ice Pack", please fill the bottle and freeze it and/or the ice pack for shipping purposes. The bottle is not to be used in the sampling process.

Please provide payment with the sample submission. Failure to do so will forfeit the commencement of the analyses.

Payment can be made by:

- Cheque made payable to Near North Laboratories
- e-transfer to "accounts@nearnorthlabs.ca" p.w. accounts
- Call with Visa or Mastercard #
Please do not send cash

Cost: \$229.98 + \$29.90 HST =\$259.88 Total

A \$30.00 shipping charge will be added to send out the test kit by mail or courier.

We will also require your full address and phone number, if it is not printed on a cheque. A receipt will be returned enclosed with the formal report.

If you have any question or comments, please do not hesitate to call.